

# Darragh Company Invoice Portal – Making A Payment

## Step 1 – Login

→ Sign In

**DARRAGH**

Thank you for visiting Darragh Company's new website. At this time we only have invoice payment and history available on this site. We will continue to build and transfer to this site over time. If you have any issues using the site please [contact us](#).

**Registered User**

Email

Password

Sign In

Forgot your password? Click here.

Remember me

**Request Access**

By creating an account, you will be able to pay invoices, store multiple shipping addresses, view and track the orders in your account, and more.

Sign Up

## Step 2 – Go to Open Invoices

Invoice Portal Account M

- Home
- Account Selection
- Account Summary
- Invoice History
- Open Invoices**
- Order History
- Payments
- Purchase History
- Shipping History
- Credit History
- Contact Listing
- Change Ship To
- Customer Listing

## Step 3 – Click the “Make a Payment” button

# Open Invoices

Display Print Friendly Version Make a Payment

## Step 4 – Select Invoices to pay & "Continue to Pay"

### Make a Payment

Click the checkbox next to the invoice(s) you would like to pay.

[Continue to Pay \\$7,129.58 >](#)

Customer:

Statement Date: 10/19/2022

**Second:** Click "Continue to pay". The amount displayed shows the total payment amount for all selected invoices.

Current	1-30 Days Past Due	31-60 Days Past Due	Over 60 Days Past Due	Total Due
\$0.00	\$647.09			\$14,138.43

  

Invoice No	Purchase Order No	Job #	Invoice Date	Invoice Type	Invoice Due Date	Invoice Amount	Balance
<input checked="" type="checkbox"/>			5/31/2022	Sales	6/30/2022	\$3,281.25	\$281.25
<input type="checkbox"/>			6/15/2022	Sales	7/15/2022	\$847.67	\$72.67
<input checked="" type="checkbox"/>			6/23/2022	Sales	7/23/2022	\$40,501.75	\$3,386.75
<input checked="" type="checkbox"/>			6/27/2022	Sales	7/27/2022	\$41,396.58	\$3,461.58
<input type="checkbox"/>			7/5/2022	Sales	8/4/2022	\$1,118.54	\$93.54
<input type="checkbox"/>			7/5/2022	Sales	8/4/2022	\$16,145.05	\$1,350.05
<input type="checkbox"/>			7/5/2022	Sales	8/4/2022	\$40,108.90	\$3,353.90
<input type="checkbox"/>			7/19/2022	Sales	8/18/2022	\$818.44	\$68.44
<input type="checkbox"/>			7/28/2022	Sales	8/27/2022	\$16,968.94	\$1,418.94
<input type="checkbox"/>			8/31/2022	Sales	8/31/2022	\$4.22	\$4.22
<input type="checkbox"/>			8/31/2022	Sales	9/30/2022	\$6,289.06	\$539.06
<input type="checkbox"/>			9/30/2022	Sales	9/30/2022	\$108.03	\$108.03

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**First:** Select the invoice(s) you wish to pay. Clicking the check box next to "Invoice No" will select all invoices.

## Step 6 – Input payment details and authorize ACH payment

### Invoice Payment Authorization

#### Authorize Payment

##### Payment Method

Pay with new ACH account

Amount to pay: \$7,129.58

##### Payment Details

Account Number

Routing Number

Name on Account

Company Name

Checking

Savings

Personal

##### Billing Address

Billing Address

Use a different billing address

[< Back](#)

[Authorize ACH Payment](#)